

Application Information

Eligibility: HKBU retiree card holders

Remote access to selected e-resources:

They are subject to change from time to time. For details on the list of eligible e-resources, please refer to <http://hkbu.libguides.com/retireedatabases>.

Annual Fee: HK\$300

Notes:

1. The collection of your personal data is solely for the purpose of processing your application. Your provision of personal data is voluntary. However, we cannot process your application if you do not provide us with the information specified in the application form. For details about our policies and practices in relation to the privacy policy, please refer to <http://library.hkbu.edu.hk/others/privacy.html> - Home » Library Information » Policies & Regulations » Privacy Policy.
2. Application will be rejected for any default in payment, and all fees paid are non-refundable. Any change of the service plan is not allowed after the application is processed.
3. The access right to the library's selected e-resources is non-transferable.
4. Please be reminded to comply with the conditions of use and licensing restrictions as required by the respective e-resources providers / vendors / publishers. For your general reference purposes, please refer to the web page at <http://library.hkbu.edu.hk/others/copyright.html> about general copyright information on the use of library e-resources.
5. All users should abide by the Library Regulations currently in force. For details, please refer to <http://library.hkbu.edu.hk/about/libreg.pdf>. The Library reserves the sole right to reject any new or renewal application by any individuals based on their past conduct in the use of library services.
6. HKBU Retired Staff card holders are automatically eligible to borrow physical resources. For details, please refer to https://library.hkbu.edu.hk/about/borrowing_loan_quotas.html.
7. Application procedure:
 - a. Send a cheque of appropriate amount in Hong Kong dollars payable to "**Hong Kong Baptist University**".
 - b. Mail the documents to this address "Circulation & ILL Section, Hong Kong Baptist University Library, 34 Renfrew Road, Kowloon Tong, Kowloon".
 - c. Mark "**Application for Retiree Service Package**" on the envelope.
 - d. Normally within 5 working days upon receipt of the application, the remote access account will be ready and the applicant will be notified about the account login information via email.

Application Form

For Official Use only

I Personal Particulars		Card Number : _____
Title *Prof. / Dr. / Mr. / Ms.		Received On : _____
Name (English):	Name (Chinese):	Replied On : _____
Affiliate Card No.:	Email address: (Required, will be used as the correspondence address)	Expiry Date : _____
II Application (Please ✓ as appropriate)		
<input type="checkbox"/> New <input type="checkbox"/> Renewal (annual service fee \$300, no deposit required)		
<input type="checkbox"/> Replacement (\$20)		
III Payment		
<input type="checkbox"/> Cash <i>For mailed application, cheque is the only form of accepted payment.</i>		
<input type="checkbox"/> Cheque		
<input type="checkbox"/> *Credit Card / WeChat Pay / Alipay		
IV Declaration		
I have carefully read and understood the terms and conditions listed in the Application Information above. I agree to abide by the Library Regulations currently in force.		
Signature _____		Date _____

* Delete as appropriate